



# POLICY

Category	Approved		
	Effective	Administration	BOT
LS. Learner Services	3/8/2007	02/28/07	3/8/2007
	Supersedes		For Review
			3/8/2010

## LS 14.0 Student Code of Conduct

### Policy Statement

#### Student Code of Conduct

The Student Code of Conduct exists to encourage the best possible learning and living environment for all students. It is the obligation of students to treat all other members of the academic community with dignity and respect—including other students, faculty members, employees, visitors and neighbors of WATC. The enforcement of campus regulations is critical to the existence of such an environment for all members of the academic community. The Student Code of Conduct is not a criminal law code and criminal law concepts do not apply to it.

The College community expects all students to live by the following regulations that are designed for its general well being. Any violations of these College policies may result in disciplinary actions such as probation, suspension or expulsion and/or legal actions. Visitors to the College shall observe these regulations while on campus, or other College property. Noncompliance by their visitors may subject students to sanctions imposed by the College as well as to the provisions of local and state law.

#### Student Discipline Procedure for Probation, Suspension and Expulsion

The Governing Board may place on probation, suspend or expel, or by regulation may authorize the president, vice president, Academic Affairs, vice president, Operations, vice president, Learner Services and Institutional Effectiveness or their designee to place on probation, suspend or expel any student(s) who violate the Student Bill of Rights, the Student Code of Conduct or other published policies. Appropriate due process will be provided. The Governing Board reserves the right to prohibit other actions as may be appropriate. The following actions are prohibited under this code of conduct:

1. Academic Dishonesty

Cheating or plagiarism in any form is unacceptable. The College functions to promote the cognitive and psychosocial development of all students. Therefore, all work submitted by a

student must represent her/his own ideas, concepts, and current understanding. Academic dishonesty also includes submitting substantial portions of the same academic course work to more than one course for credit without prior permission of the instructor(s).

2. Falsification of College Records

Willful falsification of official records or documents, or omission with the intent to deceive is prohibited. Included in this regulation, but not limited to the following examples, is the forging, alteration or misuse of College documents, records, academic record change forms, fee receipts, identification cards, parking permits, financial aid forms, telephone billing cards, WATC forms or documents and computer tampering.

3. Use of Alcoholic Beverages on College Property

Possession, consumption or sale of alcoholic beverages is prohibited in College-owned, leased or operated facilities and on campus grounds unless otherwise specifically authorized by College administration for an event.

4. Illegal Drug Activity

Possession, manufacture, distribution, use or sale of drugs or drug paraphernalia and narcotics classified as illegal, except those taken under a doctor's prescription, is prohibited on College-owned or controlled property, in College-related housing or at any College-sponsored or supervised function.

5. Hazing

Hazing is defined as an activity, which endangers the physical safety of a person; produces mental or physical discomfort; causes embarrassment, fright, humiliation, or ridicule; or degrades the individual -- whether it is intentional or unintentional. The College will not tolerate students being subjected to any treatment, which debases the individual's status or robs her or him of dignity.

6. Harassment

Conduct towards another person or identifiable group of persons including, but not limited to: unwelcome comments or other conduct that unreasonably interferes with an individual's work or academic performance or creates an intimidating, hostile, or offensive environment for that individual's work, education or participation in a College activity; retaliation against any person filing a conduct complaint or against any person cooperating as a witness. Harassment based on race, age, sex, color, religion, gender, national origin, ancestry, disability or veteran status will not be tolerated.

7. Physical Assault

Conduct including, but not limited to: unwanted touching; threats of violence; use of violence and/or fighting.

8. Sexual Harassment and/or Sexual Assault

Any actions or statements of a sexual nature which are abusive, intimidating, harassing or embarrassing along with implied or stated threats are prohibited. This policy includes but is not limited to: unwanted touching or comments; retaliation; threats of violence; use of violence; and sexual assault.

9. Lewd or Indecent Conduct

Conduct including, but not limited to actions which are indecent, vulgar, obscene, profane or offensive is prohibited.

10. Destruction/Damage/Misuse of Property

Malicious destruction, damage, or misuse of College or private property.

11. Disorderly Conduct

Detaining or threatening another person, obstructive or riotous acts, and/or verbal/physical abuse of any member of the WATC community on or off campus.

12. Unauthorized Entry

Any unauthorized or forceful entry, whether actual or attempted, into any College facility or building.

13. Failure to Obey Official Orders

Failure to disperse or to leave; disrupting or obstructing a College building or facility, room or other premise; failure to identify oneself with an identification card; or to cease the use of loudspeakers, amplifiers or other forms of noise after being given notice or an official order to do so by a duly authorized agent or administrative officer of the institution.

14. Theft

Theft or the conversion of another's property; personal, public or institutional.

15. Possession or Use of Firearms/Weapons

The possession, wearing, carrying, transporting, or use of a firearm or other dangerous weapon, incendiary device or explosive is strictly forbidden on College-owned or controlled premises or vehicles.

16. Gambling

Any illegal game or contest played for money or for any form of property or item of value. Gambling includes, but is not limited to, games played with cards, dice, or other gambling devices which involve betting and/or wagering.

17. Fiscal Misconduct

Fiscal misconduct includes, but is not limited to: falsification of College or student organization financial records, any purchase made without organization membership approval (including, but not limited to: long distance calls, copier use, signature of contracts, travel expenses, etc.), failure to relinquish student organization financial records to officers/advisors, and/or WATC officials, failure to provide an end-of-fiscal-year financial disclosure statement to the organization's membership when requested to do so, writing non-sufficient funds (NSF) checks to the College, forgery, embezzlement.

18. Failure to Comply with Official Notification

Failure to comply with any official notification, written or verbal, of a duly authorized administrative, faculty or conduct representative of the College.

19. Conduct System Process Misconduct

Falsifying, distorting, or misrepresenting information before a conduct authority, and/or knowingly instituting a conduct proceeding without cause.

20. Other Acts of Misconduct

Violation of any City or State laws and/or College policies or the policies of WATC extension sites.

21. Irresponsibility

Living organizations, societies, clubs, and similarly organized groups are responsible for compliance with College regulations. Upon satisfactory proof that a group encouraged or did not take satisfactory steps to prevent violations of College regulations, that group may be subject to permanent or temporary suspension, loss of recognition or charter, social probation or other action.

**Policy Owner – Position Title**

Vice President- Learner Services and Institutional Effectiveness