

New Student Checklist



Learner Services

Admissions
Financial Aid
One-Stop ACCESS Center
Support Services
Registrar
Testing Services

Main Campus

316.677.9400

Office Hours

M–Th 7:45 a.m. to 6 p.m.
F 9 a.m. to 4:45 p.m.

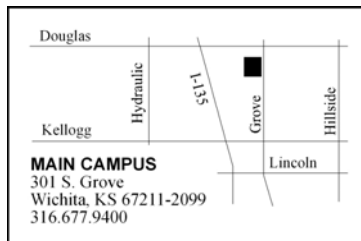
Testing Services

Main Campus

316.677.9520

Office Hours

M–Th 9–10:30 a.m. and 1–4:45 p.m.
F 9–10:30 a.m. and 1–3:30 p.m.



Every effort has been made to make this publication accurate. However, all policies, procedures, costs and curricula are subject to change. This publication is not intended to be a contract, either explicit or implied, and Wichita Area Technical College reserves the right to make changes in the information contained herein

Wichita Area Technical College does not discriminate with regard to race, religion, color, sex, disability, national origin or ancestry, age or gender in its admissions, progress or activities. Persons having inquiries may contact the vice president, Operations, 301 S. Grove, Wichita, KS 67211-2099, 316.677.9400.

Complete and submit an application.*

Prospective students need to complete an application. Applicants who are graduates of an accredited high school or who have passed the General Education Development (GED) exam are eligible for admission to Wichita Area Technical College (WATC). Acceptance to the college does not guarantee acceptance into a specific program. Most programs have specific entrance requirements. Contact Admissions for program requirements. Applications are available at all WATC locations and online at www.watc.edu/apply. Mail to:

Wichita Area Technical College • Admissions, 301 S. Grove • Wichita, KS 67211-2099

* *Students applying for admission to the Dental Assistant, Medical Assistant, Practical Nurse or Surgical Technology programs — once the application has been processed, and the applicant has been accepted for admission to the college, the appropriate Health Sciences checklist will be mailed to the applicant.*

Ability to Benefit Students.

Students beyond compulsory school attendance age, who have not earned a high school diploma or equivalent, are not committed to earning a high school diploma equivalent and have the ability to benefit from the occupational education offered by the institution can apply for admission to WATC under ability to benefit. Students who attended a home school or an international high school and have not successfully completed 15 or more hours of credit from an accredited institution with a 2.0 grade point average (GPA) or higher are required to apply for admission under ability to benefit.

All ability-to-benefit students applying as technical certificate or degree-seeking students must demonstrate the ability to academically benefit from college courses. Ability-to-benefit students must take and pass the approved tests and scores listed below. Specific programs may have additional testing requirements. Students who do not meet this minimum standard are referred to WATC's Adult Literacy and/or Academic Success courses for academic remediation. Students must demonstrate their improved abilities and resubmit for admission to WATC.

Request that official transcripts be mailed directly to WATC.

An official transcript (high school, GED or 15 hours college credit with a grade point average of 2.0 or higher) must be mailed directly to the Registrar. Applicants seeking admission to the Practical Nurse program must provide original high school or GED transcript according to Kansas Department of Nursing.

Approved COMPASS™ Tests and Scores

• Reading 62 • Mathematics 25 • Writing 32

Document Requirement

Falsified or forged documents result in an applicant being permanently barred from admission or registration at WATC.

Transcript Requirement

Official transcripts must be mailed directly from the issuing institution and received by the Registrar prior to registration. Transcripts must be in a sealed envelope upon receipt and may not be hand-carried or stamped "student copy." Transcripts must be mailed directly to:

Wichita Area Technical College • Registrar • 301 S. Grove • Wichita, KS 67211-2099

Complete the Free Application for Federal Student Aid (FAFSA).

- For assistance in completing the FAFSA or for Internet access, call or visit Financial Aid, WATC Main Campus. The FAFSA is available at all WATC locations or file online at www.fafsa.ed.gov.
- WATC's code for the FAFSA is **005498**.

Pay for and successfully complete admissions assessments.

- Most programs have admission requirements, including specific assessments on which applicants must meet minimum scores.
- ACT® COMPASS™, TEAS® and ACT® WorkKeys® assessments are available through Testing Services, Main Campus, 301 S. Grove.
- See the ACT Web site, www.act.org/workkeys, for practice tests. Sample questions are free, but there is a charge for practice tests. The COMPASS study guide is available online at www.watc.edu/assessment.
- A photo ID and payment are required to take the assessments. Results are valid for five years. Results are not given over the phone.
- For additional information, call Admissions, 316.677.9400, or visit WATC's Web site at www.watc.edu/assessment.

Schedule an appointment with a career planner to discuss program of study and select courses for class schedule.

Attend orientation.

Attend classes.